



THE BOYS' BRIGADE NIGERIA LAGOS STATE COUNCIL

RULES AND REGULATIONS (Reviewed 2017)

PREAMBLE

WHEREAS,

- The Boys' Brigade was founded in Glasgow, Scotland by Sir William Alexander Smith, a Scottish ex-serviceman and Sunday School Teacher, of the Free College Church Mission of the Presbyterian Church on 4th October 1883 as a Christian Youth Organisation.
- The Boys' Brigade was established in Nigeria and inaugurated on September 05, 1908 at Holy Trinity Anglican Church, Ebute Ero, Lagos.
- By virtue of Section 17 of The Boys' Brigade Constitution and having regards to the consensus reached at the consultation held in Leeds, England as a sovereign body in Nigeria absolutely independent of The Boys' Brigade in the United Kingdom or anywhere else The National Council of The Boys' Brigade Nigeria was first constituted in 1962. The first constitution of The Boys' Brigade Nigeria was adopted for use 1968 and subsequently amended in 1973 and 2001 respectively.
- In accordance with the Section 23 (e) of the constitution of The Boys' Brigade Nigeria that empowers State Councils to make rules and regulations for its own procedures which must not be in conflict with the constitution or any other rules or regulations made by the National Council of The Boys' Brigade Nigeria. It is thereof, the wish of the Lagos State Council which was inaugurated on May 04, 1968 as a unified body to regulate and control the affairs of The Boys' Brigade in the State.

NOW THEREFORE, WE THE MEMBERS of The Boys' Brigade Nigeria Lagos State Council being bound together by our faith in the Lord Jesus Christ make the following for our guiding principles.

ARTICLE 1: SUPREMACY

- a. This Rules and Regulations is supreme, and the provisions therein shall have a binding force on all Battalion Councils, Group Councils, Companies, Serving Officers, Denominational Fellowships and Boys throughout the Lagos State of Nigeria.
- b. Notwithstanding the provisions of subsection (a) above, the Council shall accept the Constitution of the Boys' Brigade Nigeria as a statement of Aims and Methods.

ARTICLE 2: NAME

The Council shall be called **THE BOYS' BRIGADE NIGERIA, LAGOS STATE COUNCIL** and shall have control of all Battalion Councils, Group Councils, Denominational Fellowships, Brigade in Schools and Companies of The Boys' Brigade in Lagos State.

ARTICLE 3: OBJECT

The Object of the Council shall be the furthering of the Object of The Boys' Brigade, which is "The Advancement of Christ's Kingdom among Boys and the promotion of habits of Obedience, Reverence, Discipline, Self-Respect and all that tends towards a true Christian manliness."

ARTICLE 4:

- a. **MOTTO:** Sure and Stedfast – Hebrews 6:19
- b. **LOGO:** The Logo of BBN shall be an Anchor in gold colour, embossed on a Red Cross with letter B on each end of the lateral arms of the Cross. The words Sure & Stedfast shall be engraved on the upper and lower parts of the Anchor respectively.
- c. **COMMON SEAL:** The Common Seal of the BBN shall bear the Logo of BBN with the words "THE BOYS' BRIGADE NIGERIA" encircling the Logo.

ARTICLE 5: MEMBERSHIP

It shall consist of:

- a. Chaplains, Captains, Lieutenants, Warrant Officers and Boys of all registered Companies within Lagos State.
- b. Patrons and Patronesses of all registered Companies in Lagos State.
- c. All registered Companies in Lagos State.
- d. All Denominational Fellowships in Lagos State
- e. All Group and Battalion Councils in Lagos State.
- f. Any other Boys' Brigade formation that may be created in Lagos State.
- g. And any Office Bearers and members of the Executive Committee of Group and Battalion Councils not already included in (a-f) above.

ARTICLE 6: GROUP COUNCIL AND BATTALION COUNCILS

- I. In accordance with Section 18 and 19 of The Boys' Brigade Nigeria Constitution, there shall be Group Councils and Battalion Councils whose operation area shall be approved by the State Executive Council and ratified by the State Council.
- II. The Battalion Council shall act to promote the interests of the Brigade in its area by organising activities for members; by the provision of support, training and opportunities for fellowship for Leaders; and by seeking opportunities for development of the Brigade to fulfil its Object better.
- III. The Battalion Council shall carry out such other functions as may be delegated to it by the State Executive Council.

- IV. The actions of all Battalion Councils shall be subject to review by the State Executive Council. The State shall have the power to disband any Battalion or merge any Battalions.
- V. Each Battalion/Group Council shall make such rules as it may deem fit for the effective running of the Battalion and as may be consistent with the other provisions of these Regulations and shall ensure that the interests of each age group of the Brigade is adequately represented in any administrative arrangements which it may make.
- VI. Every Company shall normally be a member of a Battalion in their area of operation.
- VII. It is mandatory for every officer to attend Battalion/Group Council meetings and programmes.
- VIII. The Battalion/Group Council may at its discretion appoint such Office Bearers as follows to fulfil its functions:
 - i. The Chairman
 - ii. The Vice Chairman
 - iii. The Secretary
 - iv. Assistant Secretary
 - v. The Financial Secretary
 - vi. The Treasurer
 - vii. Public Relations Officer
 - viii. Training Convener
 - ix. Internal Auditor
 - x. Battalion Chaplain
 - xi. All Company Captains who are to be Ex-Officio members

ARTICLE 7: UNIFORM

Shall be as approved by the National Council of The Boys' Brigade Nigeria.

ARTICLE 8: POLICIES, PROGRAMMES AND METHODS

Shall be in accordance with The Boys' Brigade Policies, Programmes and Methods as set out by the International Manual based on the Four Cardinal points, viz Luke 2:52

- a. Spiritual
- b. Physical
- c. Educational
- d. Social

ARTICLE 9: CODE OF CONDUCT

- a. Members must be true believers of Jesus Christ.
- b. Members shall abstain from alcoholic beverages while in The Boys' Brigade Uniform and at all Boys' Brigade Ceremonies or functions.
- c. If any member is caught in the act of drinking alcohol in BB uniform or at any BB ceremonies, such person may be suspended or face disciplinary committee.
- d. No member shall belong to any secret society/cult.
- e. All members shall be in full uniform at all Council meetings and functions of the Organisation. Otherwise, such member shall be regarded as an observer at such meetings.
- f. Members shall obey all other Rules of The Boys' Brigade as laid down by the BB International Manual.

ARTICLE 10: POWERS AND FUNCTIONS

Within the territorial limits of the State Council, the Executive Committee shall have the power to:

- a. Supervise and control all The Boys' Brigade activities in the State.
- b. Register Companies and Officers through the National Headquarters, after consultation with the Church or other Christian Organisation with which the Company is connected.
- c. Approve the candidates to be appointed as Company Captains after nomination by the Church and the recommendation of the Battalion concerned.
- d. Withdraw the registration of any Company or Officer at any instant with or without recommendation if found wanting.
- e. Approve the formation of Group and Battalion Councils.
- f. Create or recreate an enlarged Battalion Council and /or upgrade the Group Council to Battalion status with or without recommendation where it is necessary for growth of the organisation after consultation.
- g. Appoint/employ staff to run the Secretariat and shall discipline and terminate the appointment of erring staff.
- h. All actions of the Executive Committee shall be subject to the ratification by the State Council.

ARTICLE 11: ADMINISTRATION

Administration in matters of detail shall be in accordance with the principles in The Boys' Brigade Constitution and guidance set out in the current Manual of the International Organisation of The Boys' Brigade whose Headquarters is in Great Britain.

ARTICLE 12: STATE COUNCIL OFFICE BEARERS

The following shall be Office Bearers of the Council

I. EXECUTIVE OFFICE BEARERS

- a. President
- b. Vice President (Training and Extension)
- c. Vice President (Project and Investment)
- d. Vice President (Finance and Administration)
- e. Vice President (National and International Relations)
- f. Secretary/Organiser
- g. Assistant Secretary/Organiser
- h. Treasurer
- i. Public Relations Officer
- j. State Chaplain
- k. Internal Auditor

II. HONORARY OFFICE BEARERS

- a. Grand Patron
- b. Patrons
- c. Patronesses
- d. Legal Adviser (s)
- e. Medical Advisers
- f. President Emeritus
- g. Honorary Vice Presidents

ARTICLE 13: FUNCTIONS OF OFFICE BEARERS

I. EXECUTIVE OFFICE BEARERS

- a. President (By Election)
 - i. Shall be the overall head of the Council.
 - ii. Shall be a true believer of Jesus Christ, whose influence and affluence might be a source of strength to the Organisation.
 - iii. Shall preside over all meetings including the Executive Committee, State Council/AGM and sign the minutes of meetings after its adoption.
 - iv. Shall sign other documents of authority including certificates of Merit for Members, Companies, or Councils as the case may be.
 - v. Shall exercise control, harmonise and co-ordinate all aspects of the Council including Companies, Group and Battalion Councils.
 - vi. Shall convene statutory meetings/functions of The Council through the Secretary/Organiser.
 - vii. Shall give directives to members of the Council as to the efficient running of the State Council.
 - viii. Shall have power to assign the Vice Presidents into various portfolio as in article 10: I : b, c, d, e from time to time within the life span of his tenure as in article 19: vi
 - ix. Shall be a signatory to the Council's Bank accounts.
 - x. Shall exercise all powers vested in him by this Rules and Regulations in terms of Principles, Policies, Methods, Aims and Objectives of the State Council as laid down from time to time.
 - xi. Shall discharge all such duties which are reasonably incidental to his office.
- b. Vice President (Training and Extension) (By Election)
 - i. Shall assist, advice and deputise for the President in supervising the Training programmes of the Council.
 - ii. Shall assist the President in the Council's extension work.
 - iii. Shall be a registered/certified Training Officer.
 - iv. Shall perform all other functions as may be assigned to him by the Council.
- c. Vice President (Project and Investments) (By Election)
 - i. Shall assist, advice and deputise for the President on matters concerning projects and investments of the Council.
 - ii. Shall assist the President in any other matter as may be referred to him by the Council.
 - iii. Shall be a signatory to the Project Bank Account.
- d. Vice President (Finance and Administration) (By Election)
 - i. Shall assist, advice and deputise for the President in the supervision of the general administration of the Council.
 - ii. Shall assist, advice and deputise for the President on the management and generation of funds for the Council.
 - iii. Shall be a signatory to the State Council's Bank accounts except the Project Account.
 - iv. Shall assist the President in any other matter as may be referred to him by the Council.

- e. Vice President (National and International Relations) (By Election)
 - i. Shall assist, advice and deputise for the President at The Boys' Brigade functions outside Lagos State.
 - ii. Shall in the absence/in company of the President represent the Council at State, National and International functions.
 - iii. Shall assist the President in any other matter as may be referred to him by the Council.

- f. Secretary/Organiser (By Appointment)
 - i. Shall be an employee of the State Council on fulltime or part time basis on salaries and allowances as may be ratified by the Executive Committee.
 - ii. Shall be appointed through a proper interview panel, constituted by the Executive Committee.
 - iii. Shall be directly responsible to the State President for the supervision and co-ordination of Companies, Group and Battalion Councils and other formations of the Brigade in the State.
 - iv. Shall maintain close touch with all Companies and Councils of The Boys' Brigade in Lagos State.
 - v. Shall deal with correspondences for/on behalf of the State Council.
 - vi. Shall be the Chief Administrative Officer and Chief Training Officer in the State Council.
 - vii. Shall summon all Emergency, Executive and General Meetings of the Council after consultation with the President.
 - viii. Shall be responsible for the day to day running of the State Secretariat.
 - ix. Shall organise and co-ordinate all programmes for the State Council.
 - x. Must be a registered/certified Training Officer.
 - xi. Shall present a written report of the State Council at every Annual Officers'/State Council Meetings which shall be published for internal circulation after approval by the Executive Committee and ratification by the General House.
 - xii. Shall be responsible for all Council's properties and documents in the Secretariat including the seal of authority and the Council's mandates.
 - xiii. Shall take down and read minutes of all meetings.
 - xiv. Shall be the Chief Trainer of the State Council and in that capacity, shall under the directives of the State Executive Committee, organise and co-ordinate vocational trainings for the Boys at all levels; organise training courses for the Officers and co-ordinate their activities.
 - xv. Shall execute all orders/decisions of the State Executive Committee and other working Committees in the State.
 - xvi. Shall be the contact to interpret the aims, objectives and policies of the State Council.
 - xvii. Shall ensure strict adherence to the constitutional provisions of The Boys' Brigade Nigeria and the State Rules and Regulations.

- xviii. Shall keep an imprest account as agreed by the Executive Committee for the running of the Secretariat.
 - xix. Shall work directly with all Battalion/ Group Council Chairmen and Secretaries.
 - xx. Shall be responsible to the Executive Committee through the President.
- g. Assistant State Secretary/Organiser (by Appointment)
- i. The Assistant State Secretary/Organiser shall be by appointment.
 - ii. He shall have similar qualification as to that of the State Secretary/Organiser.
 - iii. He shall assist the State Secretary/Organiser and shall perform such duties as may be assigned to him by the State Secretary/Organiser.
 - iv. He shall act in the absence of the State Secretary/Organiser.
- h. Treasurer (By Election)
- i. Shall submit the Statement of account of the Council to the Executive body quarterly.
 - ii. Shall receive through the Accounts Officer all monies for and on behalf of the State Council and sign for all monies received.
 - iii. Shall deposit all monies received into the State Council's approved bank accounts within 72 hours.
 - iv. Shall be a signatory of the Council's Bank accounts.
 - v. Shall keep an up-to-date account of the State Council and shall render a written report to the Annual General Meeting.
 - vi. Shall issue receipts for every money received.
 - vii. Shall give monthly financial reports to the Council.
 - viii. Shall perform all other functions as may be assigned to him by the Council.
- i. Public Relations Officer (By Election)
- i. Shall project the image of the Council within and outside Lagos State.
 - ii. Shall make press statements in consultation with the Secretary/Organiser with the approval of the President.
 - iii. Shall assist and deputise for the Secretary/Organiser.
 - iv. Shall perform all other functions as may be assigned to him by the Council.
- j. State Chaplain (By Appointment)
- i. Shall plan for the spiritual growth of the State Council.
 - ii. Shall coordinate all Services and Devotions of the State Council.
 - iii. Shall coordinate all Chaplains in the State Council for effective administration of the spiritual growth in their level of operations.
 - iv. Shall be an ordained minister from any Church denomination in the State Council.
 - v. Shall perform all other functions as may be assigned to him by the Council.
- k. Internal Auditor (By Election)
- He shall be required to:
- i. Be academically qualified in accounting or financial management.
 - ii. Audit the accounts of the State Council every year and at any time as may be necessary and as directed by the Council.
 - iii. Shall audit the general accounts of the State Council as soon as possible after close of each financial year.

- iv. Shall examine all books and accounts for the Council and shall testify as to their correctness or otherwise.
- v. He shall prepare the Auditor's Report to the Council Meeting.
- vi. A copy of the Auditor's report shall be made available to every registered member of the Council.
- vii. He shall perform all other functions as may be assigned by the Council to him from time to time.

II. HONORARY OFFICE BEARERS

- a. Grand Patron (By Appointment)
 - i. Shall be the Executive Governor or Head of Government of Lagos State.
 - ii. Shall have the right to host the State Council Meetings.
 - iii. Shall, where available, invest Patrons, Patronesses and the President.
 - iv. Shall support the State Council in the realisation of its goals and objectives.
- b. Patrons (By Appointment)
 - i. The State Council shall appoint Patrons from time to time amongst devoted Christian men who can positively affect the State Council with their names, influence and affluence.
 - ii. The number of such Patrons shall be determined from time to time by the Executive Committee.
 - iii. They must be connected in a way with The Boys' Brigade Companies in their local Churches.
 - iv. They shall have the power to carry out the functions of the Grand Patron in his absence and perform other functions as may be assigned to them from time to time by the Executive Committee.
- c. Patronesses (By Appointment)
 - i. The State Council shall appoint Patronesses from time to time amongst devoted Christian women who can positively affect the State Council with their names, influence and affluence.
 - ii. The number of such Patronesses shall be determined from time to time by the Executive Committee.
 - iii. They must be connected in a way with The Boys' Brigade Companies in their local Churches.
 - iv. They shall have the power to carry out the functions of the Grand Patron in his absence and perform other functions as may be assigned to them from time to time by the Executive Committee.
- d. Legal Adviser (By Appointment)
 - i. Shall be a qualified Legal practitioner.
 - ii. Shall advise the Council generally on legal matters.
 - iii. Shall be appointed by the Executive Committee.
 - iv. Shall perform all other functions as may be assigned to him by the Council from time to time.
- e. President Emeritus
 - i. Shall be a person who has served as President of the Council for two full consecutive terms.
 - ii. Shall be a non-Executive Office Bearer of the Council.

- iii. Shall perform all other functions as may be assigned to him from time to time by the Council through the Executive Committee.
- f. Honorary Vice President
 - i. Shall be a person who has served as Vice President of the Council for two full consecutive terms and not currently serving as President.
 - ii. Shall be a non-Executive Office Bearer of the Council.
 - iii. Shall perform all other functions as may be assigned to him from time to time by the Council through the Executive Committee

ARTICLE 4: STATE EXECUTIVE COMMITTEE

I. Eligibility

A person shall be qualified for election or appointment to the Executive Committee if:

- a. He is a devoted Christian.
- b. He is not a member of any secret cult, secret society or occult group.
- c. He is in one way or the other connected with The Boys' Brigade Company of his Church.

II. Composition

The Executive Committee shall comprise:

- a. President
- b. Vice President (Training and Extension)
- c. Vice President (Project and Investment)
- d. Vice President (Finance and Administration)
- e. Vice President (National and International Relations)
- f. Secretary/Organiser
- g. Assistant State Secretary/Organiser
- h. State Treasurer
- i. Public Relations Officer
- j. State Chaplain
- k. Internal Auditor
- l. Ex-Officio
 - i. All Honorary Office Bearers.
 - ii. Standing Committee and Sub-Committee Chairmen
 - iii. Standing Committee and Sub-Committee Secretaries
 - iv. Battalion Council's Chairmen
 - v. Battalion Council's Secretaries
 - vi. Group Council's Chairmen
 - vii. General Secretary, Christian Association of Nigeria, Lagos State.
 - viii. Director of Youth Development, Lagos State Government
 - ix. National Secretary, The Boys' Brigade Nigeria
 - x. All National Office Bearers resident in Lagos State

iii. Voting Right:

- i. There shall be one vote per Battalion/Group Council in the State Executive Council.
- ii. The Battalion/Group Council vote shall be exercised by Chairman.
- iii. If the Battalion/Group Council cannot be represented at an Executive Council meeting by its Chairman, the Council may appoint the Secretary in attending Executive Council to vote on the Battalion/Group Council's behalf.

ARTICLE 15: STANDING COMMITTEES

Subject to the ratification of the State Council, the Executive Committee shall constitute the following Standing Committees:

I. Training and Extension Committee

- a. The Committee shall comprise:
 - i. Vice President (Training and Extension) - Chairman
 - ii. Secretary/Organiser - Vice Chairman
 - iii. All Battalion and Group Council's Secretaries
 - iv. All Battalion and Group Council's Training Conveners
 - v. All registered and Certified Trainers and Training Officers in the State.
- b. The Committee shall ensure the planning and execution of all Training Courses and programmes.
- c. They shall consider all cases bordering on Training of Officers and Boys and advise the Executive Committee through the State Secretary/Organiser accordingly.
- d. They shall regulate trainings at all levels for the State Council.
- e. They shall develop Training Schemes, Syllabi for all levels in the State Council.
- f. They shall regulate the use of BB uniform and mode of dressing through a dress code as approved by the National Council of The Boys' Brigade Nigeria.
- g. They shall have the powers to appoint their own Secretary.
- h. The Committee shall report progress made so far from time to time to the Executive Committee through their Chairman or Secretary.

II. Project Committee

- a. The Committee shall comprise:
 - i. Vice President (Project and Investments) - Chairman
 - ii. Secretary/Organiser - Vice Chairman
 - iii. State Council Treasurer
 - iv. State Council PRO
 - v. One representative of each Battalion/Group Councils as appointed by the Battalion/Group Council.
- b. The Committee shall plan the projects to be executed and bring to the State Council through the Executive Committee for approval.
- c. The Committee shall be responsible for the generation of funds for the execution of all capital projects of the Council.
- d. The Committee shall supervise all capital projects embarked upon.
- e. The Committee shall have the power to appoint its Secretary.
- f. The Committee shall have a separate Bank account known as "Project Account"
- g. One Third of members shall form quorum for all meetings.

- h. They shall report the progress made so far from time to time to the Executive Committee through their Chairman or Secretary.
- i. The State President, Committee Chairman and State Treasurer shall be signatories to the Project Account.

III. Finance Committee

- a. The Finance Committee shall comprise:
 - i. Vice President (Finance & Administration) - Chairman
 - ii. Treasurer - Vice Chairman
 - iii. All Battalion/Group Council Treasurers - Members
 - iv. Secretary/Organiser - Ex-Officio
- b. They shall be an advisory body to the Council on financial matters.
- c. They shall advise the Council through the Executive Council on issues concerning Staff and Establishment.
- d. They shall look for ways of generating fund to the Council and make recommendations to the Executive from time to time.
- e. They shall be responsible for the preparation of the Budget.
- f. They shall have the power to appoint their own Secretary.
- g. They shall report the progress made so far from time to time to the Executive Committee through their Chairman or Secretary.
- h. One Third of members shall form a quorum for all meetings.

IV. Ad-hoc Committees

Ad-hoc Committees shall be formed as necessary to handle some events as they may occur. E.g. Awards Committee, etc. The Executive shall appoint Chairmen and members of these Committees.

ARTICLE 16: HONORARY APPOINTMENTS AND AWARDS

- I. Honorary appointments and awards shall be conferred on members and Christians of influence and affluence who have identified themselves with the Organisation and have shown this through their support for the Organisation in their Companies and the various BB Councils within Lagos State.
- II. Ad-hoc Committees shall be set up to screen and recommend qualified candidate(s).
- III. The conferment shall be subject to the approval of the Executive Committee which shall be the regulatory body.

ARTICLE 17: MEETING PROCEDURES

- I. The Executive Committee shall meet at least quarterly in a year.
- II. The Venue of all Executive Committee Meetings shall be the State BB Secretariat or as otherwise directed by the President.
- III. Eleven members shall form a quorum for all Executive Council Meetings.
- IV. The State Council meetings shall be held at least once a year.
- V. The Executive Committee shall determine the time and venue of all State Council Meetings in conjunction with the Grand Patron where necessary.
- VI. Twenty-Five Companies (representatives) from at least 10 Battalions/Group Councils shall form a quorum at State Council Meetings.

- VII. Emergency Officers' Meeting and Captain's Consultative Meetings may be summoned at the instance of the President.
- VIII. Letter of apology must be sent to the Secretary/Organiser by any Company that could not be represented at the State Council Meeting.
- IX. Officers must attend all meetings in full BB Uniform.
- X. Officers of prospective Companies may attend Council Meeting as observers.
- XI. All meetings shall be conducted in the most acceptable language.

ARTICLE 18: FINANCE

I. SOURCES OF INCOME

- a. Members shall pay levies to be determined by the Finance Committee and ratified by the State Executive Council as necessary.
- b. Each Company shall pay an annual due to be determined by the Finance Committee and ratified by the State Executive Council.
- c. All Councils within Lagos State shall pay an annual due as determined by the Finance Committee and ratified by the State Executive.
- d. Grants from Lagos State Government.
- e. Donations from Awardees.
- f. Donations from Patrons and Patronesses.
- g. Donations from Corporate and individual organisations.
- h. Donations/Contributions from Churches.
- i. Voluntary donations from members and Councils.
- j. Income from programmes and sales of materials.
- k. BB Week (State Council's share).
- l. Donations from the Public and parastatals.
- m. Other forms of fund raising and launching as may be recommended by the Finance Committee and approved by the Executive Committee.

II. NOTE:

- a. All levies and dues shall be paid directly to the State Council's Bank account meant for such transaction with the State Council Secretariat issuing the Bank Tellers.
- b. The duplicate of such tellers shall be presented at the State Office before receipt for payments are issued.
- c. No money should be spent at source.
- d. All expenses must be in line with the approved budget except otherwise.

III. DISBURSEMENT OF FUNDS

The Executive Committee shall have powers (to be exercised by the President) to approve all expenditures before disbursement. Such expenditure as contained in:

- a. Secretariat Equipment
- b. Approved capitals
- c. Expenses in respect of approved programmes, functions or other activities of the Council.
- d. Staff Salaries and Allowances
- e. Imprest

- f. Such Expenditure as may be recommended by any of the Committees and approved by the Executive.

IV. PROCEDURE FOR DISBURSEMENT OF FUNDS

- a. Vouchers shall be raised through the office of the Secretary/Organiser and such must be approved by the President before any withdrawal can be made from the Council's accounts.
- b. The Secretary/Organiser shall be empowered to keep an imprest account to be determined and reviewed from time to time by Executives for the running of the Secretariat.
- c. The President, the Vice President (Finance and Administration) and the Treasurer shall be signatories to the Council's accounts.
- d. The President, Vice President (Project and Investment) and Treasurer shall be the signatories to the Project Bank Account of the Council.
- e. Two signatories shall sign out of three on all accounts.
- f. Audited accounts shall be published annually and distributed to all member Companies and Councils.

ARTICLE 19: ANNIVERSARY

- I. The State Council shall have a yearly Anniversary.
- II. The time and venue of the event are to be determined by the Executive Committee.
- III. All yearly Anniversaries are to be rounded off by a Special Thanksgiving Service.

ARTICLE 20: ELECTION

- I. Election shall be held every three years at the State Council meeting for all the elective offices.
- II. Voting shall be by simple raising up of hands or secret ballot or as may be decided by the Returning Officer.
- III. It shall be a vote per Company to be exercised by Company Captain or their proxies which shall be written on the Church's letterhead and signed by the Chaplain and the Captain.
- IV. Election shall be won by a simple majority.
- V. The President can by a resolution of simple majority of the Council call for an early election.
- VI. The tenure of office for all elected office bearers shall be three (3) years of a maximum of two (2) terms in the same office. If after a break, he can be re-elected into the same office. However, such officer may be re-elected into another office immediately.
- VII. All elective offices shall be open to all members.
- VIII. At least, one of the Vice Presidents shall be a Registered and Certified Training Officer.
- IX. Only Companies that fulfil their financial obligations to the State Council are eligible to vote.
- X. All nominations must be seconded for the nomination to remain valid.
- XI. There shall be not more than three nominations for a particular post by a process as may be approved by the State Executive Council.
- XII. Bye-Elections shall be held to fill any vacancy arising from resignation, retirement or impeachment. Such elected Officers emerging through a Bye-Election shall have their terms ending with those of the incumbent Office Bearers.

- XIII. The National Secretary or the Representative of the Youth Department of Lagos State Government shall be the returning Officer at every election, unless otherwise decided by members.

ARTICLE 21: RETIREMENT, RESIGNATION AND REMOVAL FROM OFFICE

- I. The Secretary/Organiser shall retire mandatorily from office at the age of 55 years or after serving for a maximum of ten years, if he has not reached the age of 55 years, with full benefits.
- II. Any Officer resigning from office shall give three months' notice in writing, addressed through the Secretary/Organiser to the President.
- III. On acceptance of resignation or retirement by the Executive Committee, a bye-election shall be conducted in the same manner of the general election to fill the vacancies that may arise.
- IV. An Officer found guilty of any criminal offence by the Council or the law court shall be removed from office by a motion supported by a two-third majority of the representatives present at a meeting of the Council.

ARTICLE 22: BOARD OF PATRONS

- I. These shall be a Board of Patrons for the State Council.
- II. The Board shall consist of:
 - a) All Patrons and Patronesses of the State Council
 - b) The State President
 - c) The President Emeritus
 - d) The Secretary/Organiser (Ex-Officio)
- III. The Board shall be headed by a Chairman whose appointment shall be ratified by the State Executive Council.
- IV. They shall help promote the Object of The Boys' Brigade Nigeria and shall apply their wealth of experience, wisdom and respective areas of specialization in the service of The Brigade.
- V. They shall support all projects of The Brigade and offer financial assistance where necessary for the effective implementation of the approved projects and programmes of The Brigade.
- VI. They shall be an advisory body to the State Council thereby interacting regularly with the Office Bearers and Executive Committee and attend the Annual General Meeting in an observer status.
- VII. Any Patron or Patroness who so desires may participate in any training programme of The Brigade and receive appropriate certificates and recognition.

ARTICLE 23: SPECIAL CLAUSE

- I. The income and property of The Lagos State Council of The Boys' Brigade Nigeria whencesoever derived shall be applied solely towards the promotion of the Object of the Organisation as set forth in this Rules and Regulations.
- II. If upon winding up or dissolution of The Lagos State Council of The Boys' Brigade Nigeria there remain after the satisfaction of all its debts and liabilities and property whatsoever, the same

shall not be paid or distributed among members of the State Council of the Boys' Brigade Nigeria but shall be transferred to some other institution or institutions having objects similar to the object of The Boys' Brigade Nigeria and which shall prohibit the distribution of its or their income and property amongst its to their members to an extent at least as great as is imposed on The Lagos State Council of The Boys' Brigade Nigeria render or by virtue of the special clause hereof, such institution or institutions to be determined by the members of the Lagos State Council of The Boys' Brigade Nigeria at or before the time of dissolution, and if and so far as effect cannot be given to the aforesaid provision then to some charitable object.

ARTICLE 24: GENDER

- I. Any reference to male sex applies equally to the female throughout this writeup.

ARTICLE 25: AMENDMENTS

The provisions of this Byelaw can be amended at any time subject to the following conditions.

- a. Notice of Motion for amendment given by any member, who must disclose his name, Company and Battalion and sent to the State Secretary/Organiser.
- b. Such notice must be circulated to member Battalion/Group Councils three months before it is listed for deliberation at the Annual General Meeting.
- c. The proposal is carried by at least 2/3 majority vote of the entire members present in the Annual General Meeting after which the Byelaw shall be amended.

As approved by the Annual General Meeting of 9th December 2017

DIETE-KOKI, CHARLES-JEFFREY (ANTO)
Secretary/Organiser

SIR. SUNDAY NNAMDI NWOSU KSS, GCOA, MloD
President